

Southern West Virginia

Football's code of conduct

For the Good of the Game, always ...

1. ... play to win.
2. ... play fair.
3. ... observe the Laws of the Game.
4. ... respect opponents, team-mates, referees, officials and spectators.
5. ... accept defeat with dignity.
6. ... promote the interests of football.
7. ... reject corruption, drugs, racism, violence and other dangers to our sport.
8. ... help others to resist corrupting pressures.
9. ... denounce those who attempt to discredit our sport.
10. ... honour those who defend football's good reputation.

Amateur Soccer League

MANUAL

SOUTHERN WEST VIRGINIA AMATEUR SOCCER LEAGUE MANUAL

TABLE OF CONTENTS

January, 2, 2002

Part 1 - Constitution

- 1.1 Name**
- 1.2 Purpose**
- 1.3 Boundaries**
- 1.4 Colors**
- 1.5 Organization**
- 1.6 Affiliation**
- 1.7 Non-profit status**
- 1.8 Headquarters**
- 1.9 Jurisdiction**
- 1.10 Administration**
- 1.11 Dissolution**
- 1.12 Amendments**
- 1.13 Ratification**

Part 2 – By-laws

- 2.1 Membership**
- 2.2 Board of Directors**
- 2.3 Executive Committee**
- 2.4 Standing Committees**
- 2.5 Amendments**
- 2.6 Ratification**

Part 3 – Rules of Play

- 3.0 The Spirit of the Game**
- 3.1 - 3.17 Modifications to the Laws of the Game**
- 3.18 Common Sense**
- 3.19 Protests**
- 3.20 Seasonal Year and Season defined**
- 3.21 Games played under protest**
- 3.22 Amendments to Rules of Play**

Part 4 - Appeals and Disciplinary Committee

- 4.1 Rights of Protests and Appeals**
- 4.2 Discipline**

Part 5 – WV Tournaments

Part 6 - Travel and Tournaments

Part 7 – Registration

Part 8 – Referees

Part 9 – Select and Travel Teams

Part 9 – Web Page

Part 10 – Forms

Part 11 – Reference Material

SOUTHERN WEST VIRGINIA AMATEUR SOCCER LEAGUE
(SWVASL)
Chapter 1

CONSTITUTION

April 30, 2002

1.1 NAME:

The name of this organization is Southern West Virginia Amateur Soccer League. Herein called SWVASL

1.2 PURPOSE:

To foster and advance the cause of amateur soccer within the territory under the jurisdiction of the SWVASL. The primary purpose is to plan, establish, approve and administer all rules and regulations of all play sponsored by and under this association and to provide for the prompt and equitable resolution of grievances in the SWVASL.

1.3 BOUNDARIES:

Boundaries of SWVASL shall consist of all that certain territory in the southern part of West Virginia

1.4 COLORS:

The representative colors of SWVASL shall be royal blue and gold.

1.5 ORGANIZATION:

The SWVASL shall operate pursuant to the laws of the State of West Virginia and the United States of America.

1.6 AFFILIATION:

The SWVASL shall be affiliated through the West Virginia Soccer Association, with the United States Soccer Federation, Inc. and the United States Amateur Soccer Association. The SWVASL will recognize and comply with their authority and pay the appropriate annual affiliation fees and registration fees.

1.7 NON-PROFIT STATUS:

The SWVASL shall maintain its non-profit status in accordance with Internal Revenue Code 501 (c)3 through the West Virginia Soccer Association.

1.8 HEADQUARTERS:

The headquarters of the SWVASL shall be within its territorial boundaries as defined in 1.3. The SWVASL headquarters shall be determined from time to time by the voting members of the SWVASL (herein after referred to as the SWVASL) or by the Board of Directors in whom the association may vest such authority. All general meetings shall be held within the territorial limits defined in 1.3.

1.9 JURISDICTION:

The SWVASL shall have jurisdiction over all members. Each member shall retain their own autonomy, but will adhere to the constitution, by-laws and rules and regulations of the SWVASL, West Virginia Soccer Association (WVSA) and will comply with their authority and allow representatives of the WVSA to attend any such meetings with the privilege of the floor. Upon request each person listed in 1.10.7 will complete the volunteer/ staff disclosure form, and submit the forms to the WVSA. Honor all suspensions issued by WVSA, its members or US Soccer.

1.10 ADMINISTRATION:

1.10.1 RULES OF ORDER:

The current edition of the Robert's Rules of Order shall run all meetings.

1.10.2 GOVERNMENT OF THE SWVASL:

The SWVASL shall be governed by its members which shall consist of the elected officers of the league and the recognized representative from each team in good standing, each of whom shall be entitled to their team's vote. No representative or officer shall be entitled to vote on behalf of more than one office or team. Only the recognized representative or officer will have the right to vote at the meeting. Any elected officers or delegates may introduce anyone to speak provided he has the permission of the chair.

1.10.3 ANNUAL GENERAL MEETING (AGM):

The AGM of the SWVASL shall be held in July or August of each year as determined by the Executive Committee with a minimum of thirty days notice to the membership. The notice shall include the meeting agenda. The order of business for such meeting shall be:

- Roll Call and Vote Accreditation
- Approval of minutes of previous meeting
- Communications
- Reports of the Executive Committees
- Reports of Chairpersons of Standing Committees
- Reports of Team Captains
- Unfinished business
- Amendments to Constitution and by-laws
- Election of Officers
- New Business
- Adjournment

1.10.4 GENERAL MEETINGS:

The President or any three members of the Board of Directors shall determine the time and place for a general meeting with a minimum of ten days notice to the membership. The order of business for such a meeting shall be:

- Roll Call
- Approval of minutes of previous meeting
- Communications
- Continuing business
- Reports of Officers and Committees
- New Business
- Good of the Game
- Adjournment

1.10.5 SPECIAL MEETINGS:

The president or any three members of the Board of Directors, unless otherwise prescribed by the constitution and bylaws, may call special meetings of the SWVASL for any purpose or purposes. Business transacted at all special meetings shall be confined to the purpose stated in the notice of the meeting.

1.10.6 ATTENDANCE:

All meetings are open to any member of this organization.

1. 10.7 BOARD OF DIRECTORS (BOD):

Its board of directors, which shall consist of the elected officers and one representative from each team in good standing, shall manage the business and affairs of the SWVASL. Each director shall have one vote, in accordance with 1. 10. 2. The Board of Directors shall transact all business of the SWVASL and shall have the power to enforce the laws of the game, rules of the United States Soccer Federation and the constitution and by-laws and rules and regulations of this league. The Board of Directors may adapt an Executive Team of not less than two people to run the day-to-day affairs of the league. If so directed by the BOD the Executive Team will take the place of the Executive Committee.

1. 10. 7.1 Meetings of the Board of Directors:

The Board of Directors shall meet a minimum of four times a year. Such meetings shall be held at the discretion of the president at a time and place appointed by the President with a minimum of ten days notice to all members.

1.11 EXECUTIVE COMMITTEE:

1.11.1 Executive Committee: The SWVSL shall have an Executive Committee elected by the Board of Directors.

1. 11.1.1 Elected Officers:

The officers shall be elected for a term of two years and may succeed themselves in office. Elections shall be held at the annual general meeting with one half of the executive committee being elected each year in the following manner:

President	Even year
Exec. VP- Disciplinary Chair	Odd year
Secretary	Even year
Treasurer	Odd year
Registrar	Even year
VP Programs	Odd year
Any Past President ratified	Even year

The Board of Directors shall elect all officers. No person may serve more than three consecutive terms in one office unless the office is uncontested, in which case, they may serve three more terms.

1.11.1.2 Term of Office: The term of office shall be from September 1 to August 31.

1.11.2 Actions of the Executive Committee Ratified:

The Board of Directors shall ratify all actions of the Executive Committee or Executive Team at its next meeting. The Board of Directors may delegate its authority to an executive team, which shall conduct business between meetings of the board of directors.

1.11.3 Meetings of the Executive Committee:

Meetings shall be at the call of the president or any two members. Meetings may be held in person or by conference call. A simple majority constitutes a quorum.

1.11.4 Actions of the Executive Committee:

The board of directors at its next meeting shall ratify all actions of the executive committee

1.11.5 Authorities and Compliance:

1.15. 1 The SWVASL will do the following:

1.11.5. 1 comply with all bylaws, policies, and requirements of the WWSA, to the extent applicable.

1.11. 5.2 submit for approval, when requested to the WWSA, copies of its constitution or articles of incorporation, bylaws, policies, procedures, rules, and regulations not later than 90 days after request.

1.11.5.3 submit to the WWSA the current annual reports and financial statements within 90 days after the start of the Federation's seasonal year.

1.11.5.4 register with the WWSA at least twice each seasonal year the names and addresses of all players, coaches, and teams and organization administrators.

1.11.5. 4.1 all such individuals shall have the membership rights accorded to the under WWSA bylaws.

1.11.5.5 pay all fees due the Federation, USASA and WWSA by the deadlines that the fees are required to be paid

1.11.5.6 comply with the Amateur Sports Act, to the extent applicable.

1.11.2 Except as provided for in the USS Federation, the USASA bylaws and the WWSA

Constitution and by-laws, SWVASL has exclusive jurisdiction over its own programs and activities.

1.11.2.1 sanction must be obtained from the WVSA and/or USS Federation prior to conducting any soccer competition between teams outside the jurisdiction of the SWVASL.

1.11.3 League responsibilities:

1.11.3.1 Membership in SWVASL shall be open to any soccer player, coach, trainer, manager, administrator and official not subject to suspension under US Soccer law 24.1, section 4 and to any amateur soccer organization located in WV.

1.11.3.2 SWVASL shall not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

1.11.3.3 The West Virginia Soccer Association articles of incorporation, bylaws, policy and requirements take precedence over and supersede the governing documents and decisions of SWVASL and its members to the extent applicable under state law, and SWVASL and its members will abide by those articles, bylaws, policies and requirements.

1.11.3.4 SWVASL will not join any organization that has requirements that conflict with WVSA articles, by laws, policies and requirements

1.11.3.5 SWVASL will abide with WVSA bylaws, policies and requirements when playing teams from other leagues.

1.11.3.6 All actions taken by the Executive Committee, officers and committees of SWVASL shall be reported to the membership in accordance with Article 1.11.2 of the SWVASL Constitution.

1.11.3.7 SWVASL will do the following:

1.11.3.7.1 submit changes to those documents to the WVSA for approval not later than 90 days after adoption.

1.11.3.7.2 make copies of those documents available to the membership.

1.11.3.8 SWVASL will provide equitable and prompt hearing and appeal procedure to guarantee the rights of individuals to participate and compete.

1.11.3.9 SWVASL has policies prohibiting sexual and physical abuse and shall insure that those policies meet the criteria established by US Soccer subject to any contrary requirements of WV State Law.

1.11.3.10 SWVASL will allow the WVSA to review all documents and procedures, on request, not less than once every four years to determine compliance with US Soccer articles, bylaws, policies and procedures.

1.12 DISSOLUTION:

If for any reason the SWVASL intends to dissolve the WVSA shall be notified immediately. The assets of SWVASL shall be held for one (1) year by the WVSA. If a new league in the same area is formed, the assets of SWVASL shall be transferred to the new league. If a new league is not formed, the assets shall be distributed among the remaining members of SWVASL in accordance with WV State Law and WVSA bylaws.

1.13 AMENDMENTS:

Amendments to this constitution may be amended at the AGM. Any amendments must be published to the membership 30 days in advance of the AGM. No proxies will be permitted.

1.13.1 Three-fourths of the members eligible to vote are required to amend this constitution, providing a quorum is present.

1.13.2 Amendments are effective at the close of the AGM.

1.13.3 The SWVASL Board of Directors and/or Executive Committee or Team is authorized to make necessary changes to the SWVASL Constitution, bylaws, policy and procedures to ensure compliance with WWSA constitution and by-laws and US Soccer bylaws.

1.14.RATIFICATION:

Ratification and signature of ten of the members of the Southern West Virginia Amateur Soccer League shall be sufficient for the establishment of this constitution in the following form:

In witness thereof, we have thereunto subscribed our names the 26th day of January 2000.

Southern West Virginia Amateur Soccer League

Chapter 2

By-laws

April 30, 2002

2.1 MEMBERSHIP

2.1.1 MEMBERSHIP IN THE SWVASL

Membership in SWVASL, and any SWVASL member, shall be open to any soccer player, coach, trainer, manager, administrator and official not subject to suspension under USSF Law 24.1, Sec.4. Membership in SWVASL shall also be open to any player 16 years and older. See section 7 of the By-laws. The Board of directors has final authority to determine the qualifications of, and to accept or reject, any application or status of membership. Any youth player must comply with the existing WVSA, USASA, USYSA and the USSF rules of participation.

2.1.2 Requirements: Any person that desires to join SWVSL shall do the following:

2.1.2.1 Register on the proper form supplied by the Registrar.

2.1.2.2 Pay the fees specified by the Board of Directors.

2.1.2.3 Agree that all coaches, trainers, administrators and officials will comply with all child safety, non-discrimination, sexual and physical abuse requirements of SWVASL, United States Soccer Federation (USSF), United States Amateur Soccer Association (USASA) and the West Virginia Soccer Association (WVSA).

2.1.3 Acceptance: The Executive Board by a majority vote may grant probationary membership to any soccer club or team or player that meets all requirements of 2.1.2. The Board of Directors must vote on full membership at the next general meeting,

2.1.4 Team Representation: SWVASL will recognize only one representative from each club and/or team for voting purposes at any AGM or Special or General Meetings. A written proxy signed by a team captain who has registered as a team captain will be accepted.

2.1.5 Autonomy: Each SWVASL team, club or member will maintain their own autonomy in all areas not specifically mentioned.

2.1.6 Territory: There are no exclusive territories in the SWVASL. Any club, team or individual may join with the SWVASL

2.1.2 ASSOCIATE MEMBERSHIP: Any soccer organization that does not directly register players or teams, but wants to sponsor soccer programs and or events through SWVSL, that wishes to affiliate with SWVASL, may do so after paying the fees set by the BOD and completing the registration process.

2.1.2.1 Representation: Associate members shall elect one member to the BOD and shall have a total of one vote at any meeting of the Board of Directors.

2.1.3 DENIAL OF MEMBERSHIP:

2.1.3.1 Deny/Suspend: The SWVASL will deny membership or employment or dismiss any persons convicted and suspend any person arrested for child abuse, physical abuse, domestic violence, sexual abuse or any felony or other crime which is detrimental to soccer players, in accordance with WV Law, WVSA, USYSA, USASA and US Soccer bylaws, policies and procedures.

2.1.3.2 Right to Appeal: Any soccer organization or individual that feels they have been unfairly excluded from membership in SWVASL shall have the right to appeal to WVSA.

2.1.4 RESPONSIBILITIES AND RIGHTS OF MEMBERS: All SWVASL members and all

persons who are associated with any SWVASL member organization agree to accept the Jurisdiction and Authority of SWVASL and USSF and WVSA. All members of SWVASL are members of the USSF and WVSA and have all rights granted to them by the bylaws.

2.1.4.1 Good Standing: All SWVSL member organizations must do the following in order to remain in good standing with SWVASL.

2.1.4.1.1 Pay all dues, fees and assessments to SWVASL when due.

2.1.4.1.1.1 Dues are payable at the time of registration.

2.1.4.1.1.2 All players, coaches, administrators, trainers, officials and associate members that are part of the SWVASL members program must be properly registered with SWVASL each seasonal year.

2.1.4.1.1.3 All registrations must be filed with the registrar using the forms and computer programs approved by the WVSA. Registration deadline is after the sixth game of the season.

2.1.4.1.1.4. The registrar may extend the deadlines upon written request for good cause with the approval of the Board of Directors.

2.1.4.1.1.5 Each member must provide and maintain an up to date mailing address and phone number to the SWVASL registrar.

2.1.4.1.2 Failure to Comply: Any SWVASL member that fails to comply with one or more of the sections of this rule (2.1.4) will be considered not in good standing.

2.1.4.1.2.1 A member not in good standing will mean that member will be denied:

1. Entry into WVSA cups and tournaments
2. Entry into any tournament sponsored by a WVSA member
3. Permission to play or travel out of WV
4. Permission to host games or tournaments

2.1.4.1.2.2 A team not in good standing will mean that the team and its registered players will be denied:

1. Permission to play games or tournament
2. The right to vote, of a Board member at any SWVASL meeting
3. The right to register.
4. The right to sponsor any soccer program.

2.1.4.1.2.3 Any SWVSL member that remains in 'not in good standing' for a period of 60 days or at the end of the seasonal year may have its membership revoked by a majority vote or the Board of Directors.

2.1.4.1.2.4 Any member found not in good standing may be brought in good standing by the fulfillment of all membership obligations and a majority vote of the BOD..

2.1.4.1.2.5 Any member found not in good standing may appeal to WVSA.

2.1.4.1.2.5 A report shall be sent to the WVSA office.

2.1.4.3 Jurisdiction over members: Every team, club or individual member that accepts membership in SWVASL thereby agrees to accept the jurisdiction of SWVASL, WVSA, and or USASA and US Soccer. Further, each member accepts supports and adheres to their regulatory authority as provided and as may hereafter be formulated through such rules, regulations, policies, procedures, constitution and bylaws, which they may enact.

2.2 BOARD OF DIRECTORS: Each member of the board of directors is to receive a copy of the constitution and by-laws.

2.2.1 Team Representatives:

3.2.1.1 Selection: The team representative may be the team captain or a team member chosen by the team. Only one team member shall represent and vote at meetings. Each team will select an alternate.

3.2.1.1 Duties: To represent their team at all Board meetings. The team captains interface between officials and the referees.

2.2.2 Executive Committee:

2.2.2.1 Selection: Elected by the Board of Directors at the AGM.

2.2.2.2 Duties:

2.2.2.2.1 President: The president of the league shall preside at all league meetings. The president shall appoint all service committees with the advice and consent of the Board of Directors. The President shall cast the deciding vote in the event of a tie at any meeting, or the President may waive the right to do so. The President may appoint any delegate to the WWSA or other association with the advice and consent of the Board of Directors. The President shall submit an annual report in writing at the Annual General Meeting and said report shall become a part of the minutes of such meeting. The President may sign checks when the Treasurer is not available.

2.2.2.2.2 Executive Vice-President: The executive vice-president shall succeed to the office of president in the event that that office becomes vacant. He shall serve in that office until the next annual general meeting at which time the office is scheduled for election. Upon becoming president, he shall call a special election to fill the office of executive vice-president. The executive vice-president shall succeed to the powers of president in the president's absence. The executive vice-president or his representative shall chair the Appeals and Disciplinary Committee. The executive vice-president shall submit an annual report in writing at the Annual General Meeting and said report shall become a part of the minutes of such meeting. This report is to include any decision of the Appeals and Disciplinary Committee along with a report of the referee's issue of any cautions and ejection during the seasonal year. In the event the Executive Vice-President is a team member of a matter brought before the Appeals and Disciplinary Committee, a member of the Executive Committee will chair the Appeals and Disciplinary Committee or appoint a chairperson.

2.2.2.2.2.1 Appeals and Disciplinary Committee Procedures: See Section 4 of the By-laws.

2.2.2.2.3 Secretary: The secretary shall keep minutes of the Board meetings and shall distribute written copies to all members prior to the next meeting. Minutes should include detailed description of any decisions made. The minutes should also briefly summarize any discussion held that did not come up for a vote. Minutes shall be filed and held for five years. The secretary, with the help of the registrar shall maintain a mailing list for all registered members. The secretary shall be the custodian of the league's records. The secretary shall prepare and sign all legal documents for the SWVASL. The secretary will send an annual calendar to all members when finalized. The secretary shall send copy of the minutes as well as copies of all official documents to the WWSA Office. The secretary will certify the voting members and a quorum is present and each meeting.

2.2.2.2.4 Treasurer: The treasurer shall serve as the financial officer of the league and shall be responsible for coordinating budget, appropriations, and complete financial reconciliation. The treasurer's duties include writing checks for league expenses. Keep all records in a secure place. Present in writing a budget, an income and expense report

and a balance sheet twice a year at the end of each season. The treasurer shall send a financial statement to the WVSA Office at the end of each fiscal year.

2.2.2.2.5 Vice-President of Programs/Tournaments: The VP of Programs will implement programs that have been approved by the Board of Directors. The VP of programs may form temporary committees to accomplish the program.

2.2.2.2.5.1 Rules for Tournament Play: See Section 5.

2.2.2.2.6 Registrar: The registrar shall be responsible for the registration and eligibility of all players and teams within the jurisdiction of the SWVASL. The registrar may appoint such assistant registrars, as the Registrar deems necessary to carry out this function, with the advice and consent of the Board of Directors. The Registrar shall be the co-chairperson of the Appeals and Disciplinary Committee, advisor to the Tournament Procedures and Rules Committee and the Coaches and Player Development Committee. The Registrar may suspend players and or teams for failure to register properly. The Registrar shall report, in writing, all such actions taken to the Appeals and Disciplinary Committee for review and further action.

2.2.2.2.5.1 Registration Procedures: See Section 3.

2.2.2.2.6 Past President: The Past President may participate in any endeavor presented to him by the Board of Directors.

2.3 EXECUTIVE TEAM:

2.3.1 Selection: The president shall appoint two other members of the SWVASL to this Standing Committee with the advice and consent of the Board of Directors. The President will act as chairperson.

2.3.2 Duties: Generally the Executive Team is empowered to run the day-to-day operation of the league. They will be in regular contact with each other in regard to all league business. They will plan league meetings as necessary. They will set the calendar for the league. They will review all contracts before the Secretary signs them. They will approve all expenditures before they are sent to the Treasurer for payment. They will appoint committees as needed. They will enforce the Constitution and By-laws. They will appoint members to duties, as it becomes necessary. They will ensure that all members are kept informed about meetings and changes that affect the league.

2.3.3 Duties with the West Virginia Soccer Association: One of the committee members shall represent the league at all WVSA meetings. Provide the Executive Director of the WVSA with an annual report within 30 days of its annual meeting concerning all activities including financial statements and current list of officers. Provide copies of minutes of all meetings of the member and is governing body and or board to the Executive Director of the WVSA.

2.3.3 Limitations: No two members of this committee shall be from the same team. All decisions shall be confirmed at the next scheduled meeting of the Board of Directors.

2.4 STANDING COMMITTEES:

2.4.1 Registrar Committee: the Registrar with the advice and consent of the Board of Directors shall appoint the members.

2.4.1.1 Registration Procedures: See Section 7.

2.4.2 Referee Committee: the Referee Chairperson with the advice and consent of the Board of Directors shall appoint the members. The referee Coordinator shall assign referees to all matches throughout the regular season as well as the playoffs and any additional games that the SWVASL may hold. The Referee Chair shall forward all referee reports and Player Passes the A & D Committee.

2.4.2.1 Referees: See Section 8.

2.4.3 Scheduling Committee: the Scheduler with the advice and consent of the Board of Directors shall appoint the members. The Scheduler shall schedule games for the season after receiving final word on the number of teams from the Executive Committee. They will be responsible for sending the final written schedule to the Executive Committee for final approval.

2.4.4 Programs/Tournaments Committee: the President with the advice and consent of the Board of Directors shall appoint The Programs/Tournaments Committee. They are the committee that is in charge of all tournaments. In addition, this committee will handle public relations.

2.4.4.1 Tournaments Play Procedures: See section 5.

2.4.5 Appeals & Discipline Committee: The chairperson of this committee shall be the Executive Vice-President of the SWVASL. This committee shall follow the guidelines and procedures set out by the WWSA, USASA and the US Soccer Federation.

2.4.5.1 Right of Protest: All individual and team members of the SWVASL have the right to protest any finding against them, in accordance with USSF by-laws, policies and requirements prior to any suspension taking place excluding, in the case of referee assault, and Red Card match minimum suspensions, all SWVASL members have full rights as granted by the WWSA and the USSF at all levels of this process.

2.4.5.2 Appeals and Disciplinary Procedures: See Section 4.

2.6 AMENDMENTS:

2.6.1 The By-Laws of the Southern West Virginia Soccer Tournament may be amended at any meeting of the SWVASL by a majority vote of all members of the Southern West Virginia Amateur Soccer League who are allowed to vote. The membership (see 2.1-membership) shall be notified of any changes.

2.6 RATIFICATION:

Ratification and signature of ten of the members of the Southern West Virginia Amateur Soccer League shall be sufficient for the establishment of this constitution in the following form:

In witness thereof, we have thereunto subscribed our names the 26th day of January 2000.

Southern West Virginia Amateur Soccer League

Chapter 3

Rules of Play

And changes to the FIFA Laws of the Game for all divisions

July 15, 2002

3.0 The Spirit of the Game: The USSF current edition of the Laws of the Game shall be used. Participants are expected to uphold a high degree of sportsmanship at all times. Any use of profanity or harassment because of race, color, religion, age or national origin or arguing with officials will not be tolerated. The safety of the participants is of primary importance to the referee crew. The referee's decision as regards safety is final. The **team captain** is permitted to approach the referees during a stoppage of the game to clarify a call made by the referee. Referees are expected to help the participants understand the Laws of the Game. All participants, especially first time players, should realize the importance of staying under control at all times on the field or off the field. A collision between two adults running at full speed can easily injure both players. Consequently, if a player is running for a loose ball, he or she must always be able to stop or change course to attempt to avoid a collision. Goalkeepers who go down on the ground to collect balls should be careful not to injure players. This is especially true in Division C. ALWAYS REMEMBER THAT THE PURPOSE OF THE PROGRAM IS TO HAVE FUN AND WINNING A GAME IS NOT WORTH AN INJURY TO ONE'S SELF OR ANOTHER PLAYER

3.1 The Field of Play: No change.

3.1.1 Short-Sided Games (C Div): A smaller field will be used. The use of the width of a normal field for the length of a short-sided field is acceptable. Smaller goals will be used when available. Other field markings will be three quarters of the normal size when using the width of a normal field for the length of a short-sided game. Only Division C will play Short-Sided Games (C Div) on smaller fields.

3.2 The Ball: No change

3.3 The Number of Players:

3.3.1 Roster & Player Pass Cards: A roster, signed by the captain, along with player passes shall be given to the referees before the game may start. The player pass cards will be held by the referees until after the game. The referees and the team captains must remember to collect their player passes after the game. If a player is ejected from a game the player's pass card shall be sent to the league with the referee's report. When player passes are not available, for the whole team (This does not apply to individual players) the center referee shall require some form of identification. Each team's roster shall have no more than twenty players. Each team may register up to 22 players. A Player can play in more than one division but can only play on one team in each division.

3.3.1.1 Short-Sided Games (C Div): Each team may have eight players on the field. Both captains must agree to the number of players before the start of the game. Each team will have two women on the field of play. If a team does not have the required number of women on the field of play the team will play down that number of women who are not on the field of play. This means a team who does not have two women players on the field of play would be required to play (8-2) with six players on the field of play. If both captains agree to play with seven players on the field of play the team that did not have any women field players would play short by two players. Men shall be 30 years of age or older and women shall be 20 years of age or older. Any younger player wishing to play in the 'C' Division but not meeting the requirements of Chapter 3, Rules of Play, must be approved by a majority of the C Division captains.

3.3.1.2 'B' Division

In order to play men must be 25 years of age or older and women must be 18 years of age or older. One woman must be on the field of play at all times. If a woman is not on the field of play the team will play down by one person. See 3.3.1.1 for example.

3.3.2 Substitutions: Unlimited substitutions shall be allowed to the teams in the following circumstances: during an injury, after a goal has been scored, at half time and during a goal kick. The team that is in possession of the ball at a throw-in (in the team's favor) may substitute. The substitute must be at the half way line prior to the substitution. The player leaving the field may leave the field in any direction. The player leaving the field must inform the referee he/she is leaving the field of play. The referee may allow a substitute to enter the field prior to the other player leaving the field of play. However, the substitute entering the field does not become a player until the other player is off the field. After the fourth game of each season players may not be added to the team's roster. A team captain may

bring to the BOD a request to add players to the team's roster after the fourth game. Members of the SWVASL must play in two regularly scheduled games during the season to be eligible to play in the play-offs.

3.3.2.1 Short-Sided Games (C Div): Substitutions may be made on the fly. The active player must be off the field before the substitute may enter. Goalkeepers are substituted during a stoppage of the game.

3.3.2.2 B Division: If both teams have substitutes at the half way line, at a substitution opportunity both teams may substitute.

3.3.3 Registration: Any person under the age of 16 years of age may NOT play in the WWSA Amateur Division. Only registered players may participate. To be properly registered a player must fill out and sign the designated Registration Form (s) and pay the registration fee before the player may participate in a sanctioned game. If a player who is not registered participates in a sanctioned game(s) the team will forfeit that game(s). The registrar will set a date by which every player must have a completed player pass. A completed player Pass will be filled out with the information required, a picture of the player and sealed. It is the player's responsibility to notify the league when the player's address or phone number changes. Every player must meet the age requirements of that particular Division – NO EXCEPTIONS! The Registrar must receive a non-refundable deposit equal to four registrations by the first registration date.

3.3.1 Requirements for playing in more than one Division: Each team may have two players who are also playing in another Division. 'A' Division players may not play in 'C' Division. Players may only play for one team per division.

3.3.3.1.1 Addition Fee to play in more than one Division:

If the player is an A Division player and the player wishes to play in B Division the player must pay an additional registration of \$30.00 If a player wishes to play in both B and C Divisions the player must first pay the registration fee for B Division and then pay an additional registration fee of \$15.00 to play in the C Division.

3.3.2 Replacing Player Passes: There will be a \$5.00 fee for replacing a Player Pass.

3.3.3 Late Registration: A late registration fee of \$5.00 will be assessed on a player's registration not received the day before the first scheduled league game. The Registrar has the power to waive the registration fee.

3.4 The Player's Equipment: A player must not use equipment, which is dangerous to himself or another player. The referee at the field makes the final decision.

3.4.1 Law 4 – Shin guards:

1. Are covered entirely by the stockings
2. Are made of suitable material (rubber, plastic, or similar substances)
3. Provide a reasonable degree of protection, in the opinion of the referee.

3.4.2 Shirt Conflicts: Each home team shall be required to change their shirts in the event of a shirt color conflict.

3.4.3 Casts:

1. Player must have a doctor's release stating they can play soccer with a cast.
2. A SWWSA release of liability must be signed.

NOTE: The above two items must be presented for the referee's records at each game.

3. The cast must be padded to make it safe for all participants.
4. The referee will make the final decision.

3.4.4 Hats/Headgear: No hats or headgear may be worn with the following exceptions:

1. Soft billed caps for goalkeepers per FIFA
2. Religious headgear per USSF
3. Soft caps (no bills) or headbands in cold weather
4. Headgear for medical reasons under the following conditions:
 - a. Soft, closed cell material
 - b. US Soccer Specific Release signed by player or parent
 - c. Doctor's written permission

NOTE: The above two items must be presented for the referee's records at each game.

- d. Approval in advance by WWSA
5. Any exception is with the approval of the referee. In such cases the liability will remain with the Center Referee

3.4.5 Jewelry: NO JEWELRY IS PERMITTED. THE EXCEPTIONS ARE WEDDING BANDS, MEDICAL BRACELETS AND MEDICAL NECKLACES. WRITTEN INFORMATION MUST BE VISIBLE AND CHAINS MUST BE SECURED WITH TAPE.

3.5 The Referee:

3.5.1 Report: A USSF written Referee Report shall be submitted for each game. Team rosters, player passes for players sent off, and any doctor's permission note(s) pursuant to Rule 3.4.3 Item 1 or Rule 3.4.4 Item 4 (c) along with 3.4.3.2 shall be attached to this report and sent to the SWVASL Vice President.

3.5.2 Decision of the Referee: "The decisions of the referee regarding facts connected with play are final. The referee may only change a decision on realizing that it is incorrect or, at his discretion, on the advice of an assistant referee, provided that he or she has not restarted play."

3.6 The Assistant Referee:

3.6.1 Short-Sided Games (C Div): Club Assistant Referees will be used. It will be the responsibility of the team captains to provide one Club Assistant per team. Their only duty is to indicate when the ball has gone into touch. In most cases they will probably be a player.

3.7 The Duration of the Match: A match abandoned after a suspension of play, provided the second half has already begun, will stand as a complete match. The score at the time of termination shall be the final score. The Appeals and Disciplinary Committee will review all suspended and terminated games. Any game that is to be re-played will be replayed in its entirety. The prior incomplete match shall be null and void.

3.7.1 Short-Sided Games (C Div): The game will consist of no more than two 30-minute halves.

Four quarters may be played as long as both captains agree.

3.7.2 'B' Division: This division will play two 40-minute halves.

3.8 The Start and Restart of Play: If a team does not have at least seven players on the field fifteen minutes after the scheduled start of the game, the game is considered a forfeit. A scrimmage may then be played. The assigned referees are expected to stay and referee the scrimmage. Only registered players may participate!

3.8.1 Short-Sided Games (C Div): must have at least five players. See 3.7 The Start and Restart of Play.

3.9 The Ball: In and Out of Play: No Change

3.10 The Method of Scoring: Tie games will remain ties during regular season play.

3.11 Offside: No Change.

3.12 Fouls and Misconduct:

3.12.1 Minimum Sanctions: The Appeals and Disciplinary Committee shall review each caution, send-off, suspensions and game termination or other report by a member of this organization. Any player receiving a caution in three consecutive games in the same division during the season will receive an automatic minimum one game suspension to take effect and to be served by the player at the next regularly scheduled (1) game in that division. Any player receiving four cautions during any season in the same division will sit out a minimum of the next regularly scheduled (1) game in that particular division. If a player receives soft red in a game, that player will sit out a minimum of the next regularly scheduled game in that particular division. If a player receives hard red in a game, that player will sit out a minimum of the next two regularly scheduled (2) games in that particular division. If a player is ejected from a game a second time during the Seasonal Year, that player will sit out a minimum of the next three (3) regularly scheduled games in all divisions. In the event of third ejection during a seasonal year, there will be a minimum of a four (4) consecutive game suspensions in all divisions. In addition, the WWSA VP of Amateurs will hold an inquiry for further action. The sanctions listed above are the minimum required by this league. Any additional penalties require a hearing. The player will serve sanctions not served in one season in the next season after registering to play.

3.12.2 Short-Sided Games (C Div): NO SLIDE TACKLES ARE PERMITTED. THE GOALKEEPER IS NOT TO BE CHARGED. The goalkeeper must clear the ball to his or her side of the field.

3.12.3 'B' Division: NO SLIDE TACKLES ARE PERMITTED.

3.13 Free Kicks: No Change

3.13.1 Short-Sided Games (C Div): Except for the penalty kick all free kicks are indirect.

3.14 The Penalty Kick: No Change.

3.14.1 Short-Sided Games (C Div): The penalty spot will be nine yards from the goal line when using the width of the field for the length for Short-Sided Games (C Div).

3.15 The Throw-in: The throw-in must be taken from one yard in any direction from where the ball went into touch.

3.16 The Goal kick: No Change.

3.16.1 Short-Sided Games (C Div): Goal kicks must first touch the ground or a player before the ball crosses the half way line,

3.17 The Corner Kick: No Change

3.18 Technical Area: The technical area will be on one side of the field. The area will be divided into three sub areas. These areas will consist of one area for each team and one area in the center for the game officials. See FIFA Laws of the Game.

3.19 Common Sense: Both teams must pick up all trash before they leave the field for the day.

3.20 Protests and Appeals: A team is free to protest. Notice of appeal must be made in writing or by electronic mail to the Chairperson of the A & D Committee within 48 hours of the completion of the match in question. The player who is affected must make the appeal unless it concerns the team as a whole in which case the captain will make the appeal. The Chairperson of the A & D Committee must receive a written report of protest, by US Mail or by hand delivery, within 5 days of the incident accompanied with a payment of \$50.00. The BOD may waive the fee at its discretion. If the fee is not waived the following rules shall apply: When the Committee finds against the person protesting, the \$50.00 fee shall be retained by the SWVASL. When the Committee finds in favor of the person protesting the fee shall be returned.

3.20.1 Other Incidents and Concerns: This league does not discriminate against any individual on the basis of race, color, religion, age or national origin. Any incident (this includes but is not limited to racial comments or gender harassment) on or off the field during a sanctioned event is to be reported in writing to the Chairperson of the A & D Committee. Any member of the SWVASL may submit there a concern, in writing, to a member of the Executive Board. Any referees hearing such comments are directed to consider such comments a foul language and eject the individual.

3.21 Games Played Under Protest: The referee must receive a written protest for the game to be played under protest.

3.22 Scheduling and Ranking Teams:

An individual or committee will make up a schedule at the beginning of each season. If necessary to keep the number of teams equal in each division a top ranked team will move up a division and/or a bottom ranked team will move down. Or it may be necessary to combine A and B Divisions. C Division will not play against A or B Division unless the top ranked C Division is moved up to B Division. The ranking will be based on the win/lose record during the season. This record will not include play-off wins or losses.

3.23 Tournaments: A play-off may be held at the end of the particular season at the discretion of the Board for Division A and B. Placement will be determined by the win/loss record of the team. The most favorable Play-off schedule being given to the highest ranked team. The next ranked team will receive the next favorable schedule and so forth. To participate, each team will be required to pay \$120.00. This amount will be returned as long as the team fully participates in each of the team's play-off game (s). If the team does not participate in a schedule play-off game the deposit will be retained by the SWVASL. A forfeit will be considered non-participation. If the team wishes to continue playing in the tournament, the team must submit another \$120.00 fee.

3.23.1 Short-Sided Games (C Div): Division C will not participate in any play-off.

3.23.2 'B' Division: All teams in the 'B' Division will pay a \$105.00 deposit for they may participate in the play-offs.

3.24 Seasonal Year: The seasonal year will be from September 1st to August 31st. Due to foul weather, the seasonal year can be divided into three seasons. They are the fall season, indoor season and the spring season.

3.25 Amendment: The rules of play may be amended by a majority vote, of a quorum of the BOD. The Executive Committee may make changes to the Rules of Play provided the changes are approved at the next scheduled BOD meeting.

Southern West Virginia Amateur Soccer League

Chapter 4

Appeals and Disciplinary Committee

January 22, 2002

4.1 RIGHTS OF PROTESTS AND APPEALS: All members of the SWVASL have the right to appeal any finding against them, in accordance with USSF By-laws, polices and requirements prior to any suspension taking place. Excluded are the cases of suspension for a possible referee assault (4.2.6), and red card match minimum suspensions (4.2.2). All members have full rights as granted by the USSF at all levels of this process.

4.1.1 PROCEDURE: All matters brought before the Appeals and Disciplinary Committee (A&D) must be submitted in writing to the chairperson with a postmark date of no more than five business days from the date of the incident.

4.1.1.1 The Board of Directors shall set fees. See Rules of Play – 3.1.9

4.1.1.2 All protests will be set on the form to be determined by the A&D Chairperson.

4.1.1.3 A letter informing the effected parties shall be sent.

4.1.1.3 All persons claiming the right of an expedited hearing under USSF rules must contact the SWVASL immediately.

4.1.1.4 The Chairperson will schedule a hearing at a time and place convenient to the appellant.

4.1.1.5 The hearing shall be held no later than seven business days from the date that a protest notice was received by the A&D Chairperson

4.1.1.6 All procedures and policies for protest hearings shall be set by the A&D Committee and approved by the Board of Directors and shall be in compliance with the WVSA and USSF.

4.1.1.7 All parties to protest must receive these procedures and policies with the hearing notice.

4.1.1.8 All decisions of the A&D Committee may be appealed to the BOARD OF DIRECTORS of the SWVASL. The next level of appeal is to the WVSA Vice-President of Amateurs. The next level of appeal is to the WVSA A&D Committee. All parties to an appeal must receive their rights to appeal with the decision letter.

4.1.1.7 All decisions at all levels shall stand until overturned or unless a higher authority orders a stay.

4.1.2 JURISDICTION: Any decision by any SWVASL A&D Committee may be appealed to the to the WVSA Vice-President of Amateurs. If that VP declines to hear the case, it will be referred to the WVSA A&D Committee.

4.1.2.1 A decision by the SWVASL may be appealed to no more than one level below the WVSA.

4.1.2.2 No more than twenty business days may be taken for a SWVASL level appeal.

4.1.2.3 Any appeal not heard or decision not given within twenty business days from the date the protest was received shall immediately go to the WVSA A&D Committee.

4.1.2.4 All those under the jurisdiction of the WVSA and it members must exhaust all remedies with WVSA and USSF prior to invoking the aid of the courts.

4.2 DISCIPLINE: All SWVASL members are charged with the responsibility of seeing that these rules are distributed to every player, coach, team staff member, administrator and referee. Parents of minors and spectators should be made aware of these rules.

4.2.1 AUTHORITY: All members and participants in the SWVASL programs have requested to participate in WVSA programs. Therefore these participants have agreed to abide by the constitution, by-laws, policies, procedures, rules and regulations of FIFA, US Soccer USASA and the WVSA.

4.2.1.1 The A&D Chairperson will review all persons named in a misconduct report, except in cases of referee assault and abuse, which should be forwarded to the WVSA. If the Chairperson brings the matter before the SWVASL A&D committee, the US Soccer and the WVSA rules will be followed. All decisions made by the SWVASL A&D Committee are to be forwarded to the WVSA A&D Chairperson. This includes all documentation received before, during and after the decision was made. In cases where the WVSA VP of Amateurs will make an inquiry and render a decision, all information is to be forwarded to the VP of Amateurs.

4.2.1.2 The WVSA VP of Amateurs shall have authority over all members in their respective programs and shall investigate all reports of misconduct and refer action to the WVSA A&D Committee, the club or the WVSA VP of Programs.

4.2.1.3 Any coach or team staff member participating in a match while under suspension or allowing a player to participate while under suspension shall be reported to the VP of Amateurs.

4.2.1.4 Any coach and or team staff member found guilty of playing an ineligible player or participating while under suspension shall be subject to a minimum suspension of one year for each offense.

4.2.2 MISCONDUCT BY PLAYERS/COACHES/CAPTAINS: Any player, coach, or other team staff member receiving a red card or ejection shall receive the following minimum sanctions:

1. First offense – two game suspension
2. Second offense – three game suspension
3. Third offense – four game suspension plus mandatory inquiry by VP Amateurs.

4.2.2.1 The above are minimums. Nothing herein prevents the SWVASL from more severe sanctions after providing each person a hearing in accordance with WVSA / US Soccer Rules.

4.2.2.2 Suspensions under the above rules shall be in effect for all WVSA Sanctioned games and tournaments and for any out of state event attended with permission.

4.2.2.3 Match suspensions shall be served at the next regularly scheduled match.

4.2.2.4 Regularly scheduled means a match scheduled prior to the red card being issued.

4.2.2.5 Exceptions for a match scheduled prior to the red card may only grant by the VP of Amateurs

4.2.2.6 Any misconduct by a player, coach or other team staff member that is reported by the referee or other person appointed per US Soccer policy 3041 2.1, A, B, C, D, shall be directed to the State Referee Administrator, the VP of Amateurs and the SWVASL chair of the A&D Committee.

4.2.2.7.1 All game terminations must be reported to the WVSA office. When an ejection or game suspension is issued to a player, the responsible authority shall forward a copy of the referee's report or action of the SWVASL A&D Committee to the WVSA office.

4.2.2.8.1 The State Referee Administrator and the VP of Amateurs shall compile all reports and investigate the report and may give the results of their investigation to the WVSA A&D Committee or the SWVASL A&D Committee or the WVSAL VP of Programs.

4.2.2.7 Violent conduct by any player, coach and or other team staff member during a match and violence toward any person or property after a match shall be reported to the WVSA office and handled per 4.2.2.6

4.2.2.8 The Board of Directors of the SWVASL may enact penalties for yellow card accumulation.

4.2.2.9 Any action taken under 4.2.2, other than the minimum penalties in 4.2.2 requires a hearing.

4.2.3 MISCONDUCT BY SPECTATORS:

4.2.3.1 Each team or club is responsible for the conduct of its spectators. Therefore, the coach or captain and team staff is expected to control the team's spectators.

4.2.3.2 The A&D of the SWVASL will take action against any identifiable spectator that is guilty of misconduct.

4.2.3. Reports of misconduct by spectators and reports of any action taken by the SWVASL shall be forwarded to the WVSA office.

4.2.4 MISCONDUCT BY TEAMS:

4.2.4.1 The SWVASL will not hesitate to deny members and teams within its jurisdiction the privilege of participation in all or sanctioned activities for repeated offenses and for a serious offense considered bringing the game into disrepute.

4.2.4.1 Any member of the SWVASL who is concerned about a particular team or member's conduct should contact the Chair of the A&D with a written report.

4.2.4.2 The Chair of the SWVASL will investigate the matter and make a report to the A&D Committee who shall then hold a hearing prior to any action being taken.

4.2.5 GAMES DIRECTLY SPONSORED BY THE SWVASL:

4.2.5.1 Misconduct by any participant or spectator in a match, tournament or event directly sponsored by the SWVASL, shall be reported to the appropriate SWVASL committee. The committee shall take action per SWVASL and WWSA rules and competition rules. The VP of Programs shall report any action taken to the A&D Committee. The committee will hear any cases needing further action.

4.2.6 MISCONDUCT TOWARD OFFICIALS:

4.2.6.1 The WWSA has exclusive jurisdiction over assault and abuse of soccer officials as defined by the USSF.

4.2.6.2 When an assault or abuse of an official(s) has been alleged, the referee and the match organizers shall forward a report to the WWSA office, the State Referee Administrator and the VP of Amateurs.

4.2.6.3 The report shall be investigated and all WWSA members are directed to cooperate in the investigation.

4.2.6.3.1 If it shall be determined that a referee assault may have occurred per USSF policies then the matter shall be given to the WWSA A&D Committee for action.

4.2.6.3.1.1 The person(s) that has been charged with referee assault shall be suspended pending a hearing per USSF policies.

4.2.6.3.1.2 All persons charged under this rule shall be given a copy of the USSF policies and the WWSA hearing procedures.

4.2.6.3.1.3 Any person found guilty of referee assault may appeal to the USSF appeals Committee.

4.2.6.3.2 If it shall be determined that referee abuse may have been committed, the matter will be given to the VP of Amateurs.

4.2.6.3.2.1 The hearing shall be carried out following USSF and WVSA rules.

4.2.6.3.2.2 Any person found guilty of referee abuse may appeal to the WVSA A&D Committee.

4.2.6.3.3 If a referee assault or abuse is not found to have occurred, the person may be charged with misconduct toward a game official.

4.2.6.3.3.1 Misconduct toward a game official shall cover all persons covered by USSF policy 3041.

4.2.6.3.3.2 Any person found guilty of misconduct toward a game official may be suspended from one match to one year.

4.2.6.3.3.3 Any person found guilty of this offense may appeal per WVSA rules.

4.2.7 MISCONDUCT BY REFEREES:

4.2.7.1 When a referee is alleged to have committed misconduct, per USSF policy 3041, toward any participant or spectator in a match or in his or her conduct as a member of the WVSA and USSF Referee program, a report will be filed with the State Referee Administrator.

4.2.7.2 the State Referee Administrator shall investigate the report.

4.2.7.3 The State Referee Administrator may bring the report and the results of the investigation to the Referee committee for a hearing per USSF 3042.

4.2.7.3.1 A hearing will be conducted under WVSA and USSF policies.

4.2.7.3.2 Any person found guilty under this rule may be disciplined per USSF 3042.

4.2.7.3.3 Any person found guilty may appeal to the WVSA A&D Committee.

Southern West Virginia Amateur Soccer League

Chapter 6

Travel and Tournaments

February 11, 2002

It is the policy of West Virginia Soccer Association (WVSA) that any team wishing to travel inside or outside of West Virginia to participate in a sanctioned tournament must first receive permission from the WVSA. This is not required for friendly tournaments that are held within West Virginia. If you wish to hold a tournament please refer to the WVSA Manual.

The following forms must be filled out in triplicate:

- 1. Amateur Application for Travel**
- 2. Amateur Roster for Tournament and Travel**

If you plan to have other players (guest players) who are not on your team you must also fill out the following form:

- 3. Amateur Tournament Guest Players**

The Amateur Application for Travel and the Amateur Tournament Guest Players form must be signed by your league's registrar. In addition, the league registrar will check each Player Pass for the following:

- Complete information is on the Player Pass.
- A picture has been attached.
- The Player Pass has been signed by the registrar
- The Player Pass is sealed.
- The player is in good standing with the league.

The following additional pieces must be sent:

- 4. One complete copy of the original information you received and sent to the tournament director.**
- 5. Team Information Form.**
- 6. If you are applying prior to 30 days before the tournament send a \$10.00 application fee. If you are applying less than 30 days send a \$30.00 application fee.**

Your registrar will send these forms, information and payment to the VP of Amateurs for final approval.

Please enclose an addressed envelope with the proper postage to prevent delay.

Additional forms may be required by other states.

Southern West Virginia Amateur Soccer League

Chapter 7

Registration Procedures

February 11, 2002

7.1 General Requirements:

All players, coaches and team personnel shall register and receive a player pass before the player may participate in any sanctioned SWVASL activity. Any player under the age of 16 may NOT play in any West Virginia Soccer Association (WVSA) Amateur Division sectioned event. The medical and the liability insurance will not cover any game were a participant who played in a sanctioned event is found to be under the age of 16 years old. The WVSA VP of Amateurs shall be notified of any such occurrence. Every player must meet the age requirements of that particular Division – NO EXCEPTIONS! There are additional requirement for playing in more than one Division. See SWVASL Chapter 3.3.3.

7.2 Adult Registration Requirements:

Each player shall fill out and sign an Amateur Player Registration Form.

Each player shall fill out and sign a sealed U.S. Amateur Player Pass with picture.

Each player shall pay the required registration fee as set by the SWVASL Board of Directors.

7.2 Youth Registration Requirements

A youth player is any player under the age of 18 at the time of registration. A youth player shall fill out an Amateur Player Registration Form. In addition, each youth player shall completely fill out a WVSA Youth Amateur application (Form "A"). A parent or legal guardian must sign this form. The VP of Amateurs must first approve the application before the player may participate in any sanctioned activity. Each player shall fill out and sign a sealed U.S. Amateur Player Pass with picture. Each player shall pay the required registration fee as set by the SWVASL Board of Directors.

7.3 Youth Eligibility to Play in Youth Sanctioned Events

If a youth player wishes to continue playing in United States Youth Soccer Association (USYSA) youth sectioned event must complete the YOUTH PERMISSION TO PLAY IN AMATEUR GAMES form. See the WVSA Amateur Division – Policy and Procedure for Youth Participation. A player who has received permission and has paid the Youth Medical Insurance **and the State Player Registration fees** is not required to pay the amateur **Player Medical Insurance fee or the State Player Registration fee**. If a player fails to complete this procedure he/she will automatically loose his/her youth eligibility. **Currently this youth registration fee is \$10.00. Call the WVSA office for additional information.**

7.3 International Clearance

A foreign player, who is 17 years of age or older, indicates that he/she has signed a contract with or received monies or other remuneration from a professional team, must fill out an application for USSF International Clearance.

A foreign player, who is 16 years old and has NOT indicated that he/she has signed a contract with or received monies or other remuneration from a professional team, must fill out a USSF International Clearance Waiver Form.

7.4 Registration Fees:

Registration fees will be set by the SWVASL Board of Directors.

Southern West Virginia Amateur Soccer League

Chapter 8

Referees

February 11, 2002

8.1 General Requirements:

Only USSF certified referees using the three-person system of officiating are to be used for SWVASL sanctioned activities.

8.2 Referee Report:

8.2.1 USSF Requirements:

The Laws of the Game clearly state in Law V, paragraph 4 the following:

“(4) The referee shall report to the appropriate authority misconduct or any misdemeanor on the part of spectators, officials, players, named substitutes, or other persons, which take place either on the field of play or in its vicinity at any time prior to, during, or after the match in question so that appropriate action can be taken by the authority concerned.”

8.2.2 SWVASL Requirements:

The referees are to physically check every Player Pass to make sure it is current and the picture matches the player. The referees are to receive a team roster before the game starts. The referee is to cross off those players who are not present. Each referee who accepts an assignment in the center shall submit a written report on every game refereed to the SWVASL. This written report is to be postmarked on later than 48 hours after the game. Game rosters are to be attached. Please use the USSF report or the format of the report. If an ejection(s) has been issued during the game the player pass (es) is to be included. This report along with the rosters and Player Pass is to be sent to the VP of the SWVASL. In addition e-mail or send a copy of your report to the referee coordinator with the following information: Game Date, Time, Location, Division, Home Team, Away Team, Referee, and AR1, AR2 and Names and reason for cards being issued. The referee coordinator will pass this information on to the person who is to keep standings for the league. This will also help the Referee Coordinator keep his records in order for payment at the end of the season.

8.2.2 WWSA Requirements:

It is the current policy of the West Virginia Soccer Association that Cautions, Ejections, Injuries, game terminations or an incident that might go to a disciplinary committee are to be reported to the WWSA State Referee Administrator (SRA) and the WWSA VP of Amateurs within (postmarked) 48 hours. The boiler plate USSF Referee Report will be accepted over e-mail unless it is a referee attack or abuse, or an incident that might go to a disciplinary committee in which case a signed written report on the day of the game as well as a phone call to SRA is required before you make out your final report. If you are unable to contact the SRA send in your report the same day. Do not delay.

8.2.1 What is to be included in the Referee Report:

The report must be signed, accurate, be brief, be clear – stick rigidly to a description of the incident, make sure your writing is legible. **When you write a report use the Laws of the Game and the Referee Administrative Handbook.** This will help you write the information in a form a disciplinary committee can understand and act upon.

8.3 Referee Payment:

It is the policy of the Southern West Virginia Amateur Soccer League (SWCASL) to pay currently registered referees by the following schedule:

‘A’ league: Center Referee \$50.00 and Assistant Referees \$35.00

‘B’ league: Center Referee \$45.00 and Assistant Referees \$30.00

‘C’ league: Center Referee \$30.00

8.3.1 Referees will be paid twice a year, unless special arrangements are made, and issued up to one month after each season – Fall & Spring. For the fall the approximate date is December 15. For the spring the approximate date is July 30. It will be taken for granted that after one month the referee does not wish to be paid.

8.3.2 Some leagues require each referee to fill out a Referee Pay Sheet. The SWVASL does not require a Referee Pay Sheet to be filled out at this time. However, it may be in your interest to do so.